

Unitarian Universalist Fellowship of Chico Board Meeting

September 8, 2022

Attendance: Board: Lucy Sperlin, President., Sydney Wilde, Bob Crowe, Beverly McMillan, Dave Keller, Susan Bachlor, Courtney Singer, and Pam Sachs

Staff: Bryan Plude, Jane Quan-Bell

Visitors: Wayne Shems and Ken Mitchel

1. The Board meeting was called to order at 7:14 pm. Lucy gave opening words.
2. **Approval of Minutes and Committee Reports** – *Bob moved that the August minutes be approved as amended. S/Sydney; Unanimously approved.*
3. **Treasurer's Report** – See attached financial statements. Dave stated that the Unrestricted Funds are in the CD and will mature in January 2023. However, the money will be needed probably in November. This includes the Goodridge funds and the Special Campaign funds.
4. **Board Meeting Day** – Next Board meeting will be October 20 and will be on the third Thursday of each month in the future.
5. **Tri-Counties Mortgage Loan** – Lucy stated the appraisal is going forward. There is approximately \$109,000 remaining on the debt. Bob stated that Tim Ferris will be engaged as the attorney to work with UUA to meet what is required by UUA to guarantee the loan.

Beverly moved that Lucy Sperlin, President, David Keller, Treasurer, and Pam Sachs, Secretary be signators on the Tri-Counties Bank Loan. The motion was s passed unanimously.

6. **Web Training** – Pam will update basic information on the website. Margaret Aumann gave a training session to Pam and Jeff Sachs. More work may be needed to revise content.
7. **Employee Retention Tax Credit (ERTC)** – ERTC is to compensate organizations who lost staff during the pandemic. Dave reported that paperwork was submitted 3 weeks ago and no word has been received since.
8. **Worship** – See the Committee Report. *courtney moved that Dave and Bryan seek a person for the Zoom Technician position who will work one Sunday a month and that a digital community fund be started to pay for tech services. S/Pam; unanimously passed.*
9. **Spruce Up for New Year** – Bob has painted the Fellowship Hall and the poles along the RE Building. Jeff Sachs power washed the outside of the buildings.
10. **Use Permit** - Bob has emailed Tim Ferris the Use Permit and the federal statute so that he can represent UUFC in revising the Use Permit.

11. Issues for Discussion/Decision

- A. **Clarify & Codify Budget for Dependent's Health Insurance** – During a closed session, it was moved by Bob Crowe and seconded by Susan Bachelor, that UUFC will normally follow UUA guidelines, paying 80% of a minister's health insurance and 50% of dependent's Insurance. ***Motion passed unanimously***. It was subsequently moved by Crowe and seconded by Bachlor, that this year, in accordance with our previous agreement with Bryan we will be paying 100% of his Medicare premium, and 75% of his dependent's combined policy, retroactive to July 1. ***Motion passed*** with five ayes and one abstention.
- B. **Finalize Member Participation in Board Meetings** – *Courtney moved that the attached policy for Member Participation in Board Meetings be approved. S/Sydney; The motion passed unanimously.*
- C. **Use Fees** – Tabled to next month.
- D. **October 9 Congregational Meeting** – Melissa James who is the Pacific Region Representative will discuss finance. This congregational meeting will be an informational and vision meeting. There will be a planning session on September 20 at 7:00 pm to determine the agenda for the meeting.
- E. **Initiatives from Retreat** – Beverly will be the liaison to an Aesthetic Committee.
- F. **Committee/Task Force Development & Appointment of Chairs** – courtney will be the liaison to the RE Committee.
- G. **Communication** – **Lucy will prepare an informational sheet about UUFC for use at a Chico State 'tabling' event.**

- 12. Board Musings** – **Sydney will write the article for the October E-News.**
- 13. Small Ministry Group** – Bryan will lead a small ministry group starting in October and possibly meeting twice a month through May 2023. He anticipates about 10 people to attend.
- 14. Group Discussion** – Bonnie Bennett is working on development of discussion group(s) and is currently exploring best dates & times.
- 15. Calendar Review** – courtney requests a Process Observer for future Board meetings. **Pam will come up with a list as to who will write the Board Musings in future months.**

Bryan gave closing statements. The meeting was adjourned at 9:05pm. The next meeting will be October 20 at 7:00. Minutes recorded by Jane Quan-Bell.

Minutes submitted by:

Pam Sachs
Secretary