

Unitarian Universalist Fellowship of Chico Board Meeting

July 12, 2022

Attendance: Board: Lucy Sperlin, President, Sydney Wilde, Susan Bachlor, courtney Singer, Bob Crowe, Beverly McMillan, and Pam Sachs

Absent: Bryan Plude (on vacation)

Others: Dave Keller and Jane Quan-Bell

Guests: Angela Risdon, Dave Strohmeyer, and Ken Mitchel,

1. The Board meeting began at 7:34 pm. Susan gave opening words.
2. **Approval of Minutes and Committee Reports** – See attached Committee Reports. *courtney moved that the June 9, 2022 Board minutes be approved. S/Pam.; unanimously approved.*
3. **Treasurer's Report** – See attached financial statements. Dave K. went over the Balance Sheet and the Income Statement. Dave K. is also looking into a company who will assist in obtaining the Employee Retention Program Credit.
4. **Officers** – *Sydney moved that Bob be the Vice President, Pam be the Secretary and Dave be the Treasurer. S/Susan; unanimously approved.*
5. **Determining Which Groups Receive the Plate Collection** – Ken Mitchel raised the question as to how donations from the Plate Collection is determined. The process will be discussed in the next Board meeting.
6. **Issues for Discussion/Decision**
 - A. **Tri-Counties Mortgage Loan** – Lucy reported that the loan extension was signed last week. A new loan is expected to be created the first of August. Cash from the maturing CD will bring down the loan to below \$100,000.
 - B. **Post Annual Meeting Minutes on Website** – **Pam and Dave K. will meet to determine how to get the Congregational Meeting Minutes online.**
 - C. **Summer Childcare** – courtney and Malachi have been available for childcare although there have been no children. **Jane will include in the announcements to the Enterprise Record that childcare is available.**
 - D. **Zoom Meeting with Melissa James** – The goal is to have several congregational meetings to discuss the vision of the church. Lucy, courtney, Dave K., Sydney had a Zoom meeting in June to discuss the vision of the church. Melissa James suggested that the church needs to focus on a vision in order for the congregational meetings to be productive. She plans to come here in October. **Dave K. will try to get a schedule from Melissa James.** She stated that although UUFC is not paying the full Fair Share, it is still eligible to get help from UUA.

- E. **Use Permit** – **Bob will send the Board a link to the federal statute stating how church facilities can be used. Bob, Dave K., Dave Strohmeier, Pam, and Lucy will approach an attorney to write a letter to the city.** Ken volunteered to pay for the attorney fees.
- F. **Update By-Laws** – **Dave will email the Board the updated By-Laws.**
- G. **Summer Sunday Services** – Dave S. will lead a discussion on the 8th Principle. **Jane will send out a weekly announcement via Mailchimp describing the upcoming Sunday's discussion.**
- H. **Membership** – Dave S. is cleaning up the various membership lists. He also plans to have a procedure in greeting visitors and collecting their information.
- I. **Buildings and Grounds** – Bob reported that Adrienne Edwards requests help in keeping up the grounds. Megan Johnson and Ellen Copeland have come on several occasions to weed the property. Adrienne also requests heavy plastic to minimize the weeds in the raised beds.

Bob has donated a drinking water dispenser in the kitchen. He also reported that there are still problems with the alarm system, in particular related to the office.
- J. **Web Caretaker Need by September** – Pam and Courtney have volunteered to learn how to manage the website. **Pam will ask Margaret Aumann about a date to set up the training session.**

7. Items for Discussion

- A. **Non-Board Participation in Board Meetings** – Members can participate in the Board Meetings. **Bob, Courtney, Pam, Bev, Sydney and someone from Shared Ministry will come up with a policy on how members can participate in Board Meetings.**
- B. **Summer Schedule for Emergencies** – Lucy will be unavailable from July 13 to July 20. Dave K. will be unavailable July 17 to July 29. Pam will be the contact person in case of an emergency.
- C. **Board Retreat** – will be August 13 and 21.
- D. **Building Use/Approval Process, Policy, Agreement Docs.** – Pam presented an updated Facilities Policy. *Bob moved that the updated rental policy be adopted. S/Pam; unanimously approved.*
- E. **Early Planning for Start of New Church Year** – **Bob will power wash the church buildings and the sidewalks.** Lucy would like to have congregational meetings during the first 2 months of the church year. Lucy requested the members to look at the cottage meeting topics and see what could make the church look attractive to visitors that wouldn't cost too much money. Bev

commented on being approachable and welcoming visitors made an impact on her wanting to return. She felt this was a place she could make friends.

Lucy suggested that something could be sent out to people who came before the pandemic and see if they would return, i.e., sending an announcement of upcoming Sunday services.

Lucy stated that Shelly Bowers would like use of the facilities to have a youth game night on Friday.

Lucy also stated that chairs for the various committees need to be appointed.

F. Board Musings – There's no E-News during the summer.

G. Hard Drive – Jeff Sachs is authorized to purchase a new hard drive for the office computer. It's around \$50.

The meeting was adjourned at 9:18pm. The next meeting will be August 11 at 7:00. Minutes recorded by Jane Quan-Bell.

Minutes submitted by:

Pam Sachs
Secretary