

Unitarian Universalist Fellowship of Chico Board Meeting
March 16, 2021

Attendance: Board: Dave Keller, President. Bob Crowe, Pam Sachs, Sharon Stallings, Courtney Singer, Bonnie Bennett, and Susan Bachlor
Absent: Lucy Sperlin
Others: Bryan Plude and Jane Quan-Bell

The meeting was called to order by the President at 7:02 pm.

1. Dave gave opening words.
2. **Approval of Minutes** – *Susan moved that the February 16, 2021 minutes be approved with changes. S/Sharon; unanimously passed.*
3. **Committee Reports** – See attached Committee Reports. *Bob moved that the monthly reports except the Membership Report be approved. S/Pam; unanimously passed*
4. **Treasurer's Report** – See attached financial statements. It was requested that Lucy Sperlin explain the difference in the amounts listed in the Asset section of the Balance Sheet and the Liability section for the Mitchel Endowment.
5. **Issues for Discussion/Decision**
 - A. **Conestoga Huts** – **Bob will write a draft letter to the neighbors about the church's potential involvement for Micro-Shelters on the property. Sharon and Pam will review the draft.** This letter will go out at the end of March.

Luann Manss and her organization, Caring Choices Community Shelter Project, will take the lead in project. A zone variance will be requested instead of a change to the city ordinances. If the zone variance isn't approved, a resolution will be drafted and submitted to the City Council.
 - B. **Stewardship** – Stewardship Drive will conclude March 21, 2021. Pledge Commitments are required by April 1, 2021. There is a 15% increase in pledges. The pledge goal is \$90,000.
 - C. **Zoom Camera Purchase** – **Bob will contact William Tefteller and Tri Path about setting up a Zoom camera in the Sanctuary. He will also explore the possibility of renting the equipment.** Bob, Dave, Bryan and Courtney will be part of the discussion regarding setting up Zoom camera capability. **Dave will also contact Coulter and get his recommendation.** Bryan would like the Zoom camera capability by mid-summer so as to learn its capability and how to use it in hybrid services which will begin in September.
 - D. **Personnel Proposal** – Dave suggested the Board determine goals for the staff, minister, and board at the beginning of the fiscal year. An evaluation will

be conducted at the end of the year to determine how well the goals were met.

Bryan requests that he meet with a few people to determine what skills are needed for a music director.

- E. Mary Collins Thank You** - Bryan suggested Mary Collins receive a parting gift. *Bob moved that Mary receive a gift of 2 months' salary to be provided from the Minister's Discretionary Fund, monies collected from a Special Collection on April 4, 2021 service, and a Letter of Appreciation from the Board. S/Bonnie; unanimously approved. Dave will write the Letter of Appreciation with the aide from Pam and Marvey Mueller. Dave will write an article for the E-News explaining that a Special Collection will be made for Mary during the April 4 service.*
- F. Consolidating Directories** –Jane will maintain the master directory on an Excel file. *Pam will talk with David Strohmeier about the format of the directory that will go on the website.*
- G. RE Building Repairs** – Tabled to next month.
- H. Ongoing & New Leadership Gaps** – Tabled to next month. Dave has been granted access to the Sanctuary for the March 28 service.
- I. April Newsletter** – *Bonnie will write the April article...*
- J. Board Development Classes** – Dave reported that he found the classes uplifting. He believes that the Board should make more use of the Mission Statement. The Board then recited the Mission Statement together.
- K. Membership** – *Bonnie will talk to Susan Theodore to see if she can use the Chat function in Zoom to welcome visitors.*
- L. Budget** – Bryan suggests that budget questions be tabled until next month. The Finance Committee will draft a budget later this week.

Bryan gave closing remarks. The meeting was adjourned at 9:12 pm. The next meeting will be April 20 at 7:00. Minutes recorded by Jane Quan-Bell.

Minutes submitted by:

Pam Sachs
Secretary