

Unitarian Universalist Fellowship of Chico Board Meeting

June 16, 2020

Attendance: Board: T.W. Theodore, Tom Lewis, Dave Keller, Bob Crowe, Merrily Stover, Danetta Cox-Cordova, and Courtney Singer
Others: Bryan Plude, Pam Sachs, Sharon Stallings, Bonnie Bennett, Susan Bachlor, Lucy Sperlin, and Jane Quan-Bell

1. T.W. gave opening words. Dave was appointed the process person.
2. **Approval of Minutes** – Since there were no changes to the April minutes, it was accepted. Since there were no changes to the May minutes, it was accepted.
3. **Minister's Report** – In the next 2 weeks, Bryan will submit the monthly reports for the last 6 months. He recommended that there only be monthly E-News for July and August.

The summer series is in flux and he is working with Angela Risdon to fill in the weeks in the summer. There is difficulty in getting volunteers to lead the discussion on Sundays.

Bryan suggests that the results of the Congregational Meeting be published in the E-News. **Courtney will write the article summarizing the Congregational Meeting for inclusion into the E-News.**

He is talking with a colleague about when to have in-person services. This topic will be revisited in August.

Bryan will send a recent version of the By-Laws to Jane and Susan Theodore so she can put it on the website.

Bryan believes Megan Johnson has a copy of the conveyance of the Mitchel Endowment.

Bryan believes a policy should be written regarding vacation, sick leave and study leave. He would also like it tracked on pay stubs. Currently, there is no policy and he has been using comp time. **Dave will get a committee together from the Board and Committee on Shared Ministry to develop a policy.**

4. **Treasurer's Report** – Please see the attached financial statements. Lucy reported that UUFC has received \$17,500 grant to pay for salaries.
5. **Issues for Discussion/Decision**

A. Bryan's Annual Evaluation – Dave has a form but will rely on the minister's reports to write the evaluation. **Merrily and Courtney will help Dave write the evaluation.**

- B. **Approve Charge to Buildings and Grounds** – *Dave moved to approve the Building and Grounds Charge. S/Merrily; unanimously passed.*
- C. **Acquire “Black Lives Matter” Banner** – **Bob will work with the Social Justice Committee and write an article for the E-News to inform the congregation that there is a plan to purchase the Black Lives Matter Banner.**
- D. **Appoint Members to Endowment Committee** – *Danetta moved that Ken Mitchel be appointed to be a member of the Mitchel Endowment Fund Committee. S/Dave. 4 “Ayes”, 0 “Nays” and 2 abstentions*
- E. **By-Law Changes** – **Dave, Lucy, and Courtney will write a draft to the By-Laws to allow distance meetings.**
- F. **Sanctuary Rental** – Dave suggested inviting other church congregations to rent the sanctuary as a means to raise money. He will bring a list of potential churches to the next meeting.
- G. **July Newsletter** – **Dave will write an article for the July E-News.**
- H. **Board Retreat** – will be August 22 and 23.
- I. **Consultant for Pledge Drive** – Dave stated that there is strong interest to use a consultant in the pledge drive. The Stewardship Committee should look into it and see if it's feasible and bring the results to the Board.
- J. **Annual Reports** – Tabled to next month
- K. **Endowment Fund Policy** – Tabled to next month
- L. **Building Rental Policy** – Tabled to next month
- M. **Use Permit** – Tom, Bryan, and T.W. met with the neighbors and agreed to host a meeting with the neighbors to learn of their concerns. Jeff Sachs will take the proposal to the City Planning Department.
- N. **GA Delegates** – *Bob moved that Bonnie and Angela Risdon to be delegates to GA. S/Tom; unanimously passed*
- O. **Next Meeting** – July 21 at 7:00 PM

Tom expressed appreciation for T.W. working as president. Many board members agreed and gave their thanks. Bryan. gave closing remarks. The meeting was adjourned at 9:00 pm. The next meeting will be July 21 at 7:00. Minutes recorded by Jane Quan-Bell.

Minutes submitted by:

Danetta Cox-Cordova
Secretary