

4-21-20 UUFC Board

TW called meeting to order

Attending: TW, Rev Bryan, Courtney, Bob, Danetta, Merrily, Tom, David (minutes), Lucy

Process observer: Courtney

7:06 pm Check-in's

7:12 pm Review of agenda

7:12 pm Approval of minutes from Feb & Mar

Bob: 5a, Faithify is one word

Tom moves to approve minutes

Courtney seconds

Unanimous

7:17 pm Minister's report

7:18 pm Treasurer's report

Tom: how much of liquid assets are restricted?

Board restricted funds do not include Emergency Reserve fund and Reserve Fund (savings)

7:30 pm Agenda item #1 Budget

- SBA loan for \$17,100 for maximum part of CARE program.
- 2-1/2 months of salary money.
- Umpqua says we don't need to resubmit. We are in line for the grant.
- Address deficit: 1) Use money from bequests & special fund to cover; 2) Reduce salary
- SBA loan can become a grant if used only for payroll

Closed Session

Supplement meeting next Tuesday Apr 28th @ 7pm

8:37pm Agenda item #2 Nominations

- One incoming Board member will fill out the remainder of Dave's term (1 more year)
- Should Board appoint Ken Mitchel to the Mitchel Endowment fund committee? Propose to push this until July

8:48 pm Agenda item #3 Annual Meeting

- Will be a zoom meeting.
- Budget should be given to congregation 2 weeks in advance.
- TW: suggest calling an informational meeting 1 week before annual meeting to introduce Budget
- May 17th is annual meeting; Budget needs to get to congregation to Jane by Thursday April 30th.
- Quorum is in the low 20s
- Courtney & Dave will take lead on proposing meeting structure via Zoom

Bob makes a motion & Tom seconded to hold the Annual meeting on May 17th by Zoom.

TW calls for discussion. No discussion.

Unanimous.

8:57 pm Added Agenda item

- Tom: Trees in parking lot & tree in patio (mulberry trees) are not getting enough water. Arborist recommended to top them. Smaller tree near office is leaning. No water is getting to it. Proposal to use \$600 to get tree work done. Does this amount fall within the amount that requires multiple bids?
- Bryan: temporary repair on RE building. How is that being handled? Tom: fine for now but \$1500 bid.

9:05pm: Bryan closes

4/28/20 Continuation meeting

Item #1 Nominating committee

Danetta is finishing up the second year of her first term.

New election for a second year term

No one asked her whether she wanted to

Suggestion to nominate Danetta on the Floor during the congregational meeting

Suggestion for Nominating committee to develop a plan for nominations

Communication should be made with all outgoing committee members to determine if they wish to continue

Communications should be transparent regarding all incoming Board members and outgoing Board members. Incoming Board members should be well-informed about expectations

7:55pm

Item#2

Budget

Make a list of those items in budget that we would like to talk about.

Suggestion not followed

Going through income line-by-line.

Discussion about realism of Fundraising for \$10,000. Decided to keep this number

Suggestion for all staff go to $\frac{3}{4}$ time

Minister salary: recommend \$45,000 is $\frac{3}{4}$ of \$60,000, which is the recommended minimum salary for a church our size

If we get the SBA loan, the money must be spent on salary, otherwise it turns into a loan.

Limits our ability to cut salaries, at least initially

Health Care dropped by \$2200 due to eligibility for Medicare, beginning March 1st

Sabbatical:

\$7900 is for 1 Sunday/month

\$4000 is for 2 weekends

Pulpit supply

UUA recommendations are now \$350 UU clergy

Currently we pay \$250. + \$50 for travel from Bay Area & \$25 for travel from Sacramento area

Non-UU clergy \$150

Non-clergy \$100

Proposal to use \$2500 for building a new website

Call for vote:

Yay 1

Nay 11111