

**Unitarian Universalist Fellowship of Chico Board Meeting**  
**October 20, 2020**

**Attendance:** Board: Dave Keller, President. Bob Crowe, Pam Sachs, Sharon Stallings, Bonnie Bennett, Susan Bachlor, and Courtney Singer  
Others: Lucy Sperlin, Angela Risdon, Sonja Sukalski, Dennis Daniel, and Jane Quan-Bell

The meeting was called to order by the President at 7:03 pm.

1. Dave gave opening words.
2. **Approval of Minutes** – *Bob moved that the August 18, 2020 minutes be approved with changes. S/Pam; unanimously passed. Pam moved that the September 15, 2020 minutes be approved with changes. S/Bob; unanimously passed.*
3. **Treasurer's Report** – See attached financial statements. Lucy reported that UUFC is 25% through the fiscal year and the accounts seem aligned at 25%. Bob requested that the Fixed Assets be more accurately reported since these figures may be needed for insurance claims. **Bob will make a list of equipment on site and estimate their value.**
4. **Issues for Discussion/Decision**
  - A. **Policy for Using Space for Outside Groups** – **Angela and Courtney invite anyone on the Board to write a draft policy regarding the use of the buildings and grounds.**
  - B. **By-Laws Regarding Electronic Meetings** – *Sharon moved that the sentence below be added to the By-Laws and presented to the Congregation at the Congregational Meeting. S/Pam*  
  
*However, Congregation virtual decisions shall be ratified at the next in-person meeting of the Congregation.*
  - C. **Draft COVID-19 Checklist & Guidelines** – a draft Guidelines and Checklist for reopening were presented by Pam, Bob and Dave. After reviewing the details of what would be needed during and after every use, a lengthy discussion ensued and it was concluded that in the light of an expected winter surge of Covid 19, opening should be postponed at this time. *Courtney moved that the buildings and grounds be shutdown for any church use until the Board decides to reopen. S/Susan; 5 Yes, 1 abstained and no Nos.*  
**Courtney will write an announcement for the E-News. Dave, Bob, and Pam will write a letter that will be mailed to the Congregation regarding the shutdown of the church facilities.**
  - D. **Congregational Meeting** – **Dave will write an announcement for the E-News for the November 15 Congregational Meeting. He will also include**

**an agenda to discuss the By-Law change, the Mission Statement, Stewardship, COVID effect on church finances, and get a poll on the shutdown of church property** for the purpose of gauging congregational interest in re-opening the church for Sunday services, committees, and other groups.

- E. Mission Statement** – Bonnie contacted UUSS and they said UUFC could use their mission statement. There is a belief that more work needs to be done. There was a suggestion that a brief mission statement is created and used by the Board to drive our decisions. The “mission” is longer and should be determined by the entire congregation. How we are going to do that under Covid 19 remains to be decided.
- F. Stewardship – Board Recommended Timeline** – Bob is on the Stewardship Committee and Dave believes 2 or 3 more people should be on the committee.
- G. Adoption of Consent Agenda for Future Meetings** – In order to make the board meetings more efficient, Courtney suggested having the committee heads update reports and board members read them before each Board meeting.
- H. Adoption of Visitor Policy to Board Meetings** – By-Laws state that people visiting the Board meetings can speak. Item to be discussed further at next meeting.
- I. November Newsletter – Pam will write the E-News article.**

## **5. Other Issues**

- A. Pastoral Care** – It was suggested to send Bryan Plude a gift basket and to use the funds in the Pastoral Care budget to purchase the basket. It was also suggested that an announcement can be made during the service to send Bryan cards. Pam to purchase gift basket.

Pam reported that 6 people are on the new Pastoral Care committee, along with Sonya.

- B. Next Meeting** – November 17 at 7:00 PM.

Sonya gave closing remarks. The meeting was adjourned at 9:05 pm. The next meeting will be November 17 at 7:00. Minutes recorded by Jane Quan-Bell.

Minutes submitted by:

Pam Sachs  
Secretary