

# Unitarian Universalist Fellowship of Chico Board Meeting

## October 15, 2019

Attendance: Board: T.W. Theodore, Tom Lewis, Dave Keller, Bob Crowe, Tom Lewis, and Courtney Singer

Absent: Danetta Cox-Cordova and Merrily Stover

Others: Bryan Plude, Lucy Sperlin and Jane Quan-Bell

1. T.W. gave opening words. Bob was appointed the process person.
2. **Approval of Minutes** –*Dave moved that the September 17, 2019 minutes be approved. S/Bob; unanimously passed.*
3. **Minister's Report** – Bryan will provide a written report for September soon. He was concerned that the Sunday attendance is down. This may be due to his absence from the pulpit and a consequence of the Camp Fire.
4. **Treasurer's Report** – See attached financial statements. Lucy stated that the final budget was approved at the Congregational Meeting held on October 6, 2019. She has received checks and pledges of \$1,370 to help cover the \$5,000 deficit.

**T.W. will contact the Mitchel Endowment Committee to see how the approximately \$28,000 is being invested and see if the Committee can get a better return.**

### 5. Issues for Discussion/Decision

- A. **Sanctuary Upgrade** – *Tom moved that the Board reconsider the proposal of spending the \$4,850 for the Sanctuary upgrade. S/Courtney; unanimously passed.*

*Bob moved to accept the attached revised proposal of spending \$4,780 to upgrade the Sanctuary. S/Tom; unanimously passed. The revised proposal decreed the number of sound panels from 12 to 9. Bob will donate his time to paint the panels which is worth approximately \$500. T.W. will sign the contract with Tri-Path Technoogy Group. Bob will write a thank you letter to Sacramento UU and inform them on how the money was spent.*

- B. **Use Permit** – *Tom moved to accept Mike Cassetta Report. S/Bob; unanimously passed. T.W. will send out an email listing the people who are suggested in helping get the Use Permit.*

- C. **Buildings and Grounds** – Tom informed the Board that an intruder was found sleeping in the RE Building by Leticia Ocampo on October 4 when she came to clean the facilities. The intruder entered the RE Building by removing the air conditioner and buried it under the cushions. Tom will put the air conditioner back in the window. A police report was filed identifying Lucas Perez as the intruder.

Tom reported that the code has been changed on the right lockbox which contains the master key.

Tom also informed Accularm that this will be the first week in using the security alarm and there may be several false alarms. Tom also believes that paying \$5 more per month would allow someone from Accularm to come out 5 times a year to check when the alarm goes off.

**Tom will submit in priority order the maintenance needs of the facilities and their estimate cost to repair/replace.**

- D. RE Coordinator Search** – Courtney interviewed a candidate and will interview another on October 20..
- E. Welcoming Congregation Renewal** – Because the renewal designation is very time consuming and takes about a year to renew, the Board determined that it will go through the process next year when there is not so much to undertake.
- F. Annual Report** – **T.W. will send a reminder to all those who need to contribute to the Annual Report.**
- G. November Newsletter Article** – **Dave will write the article.**
- H. Next Board Meeting** – will be November 19 at 6:30 pm.

## **6. Other Issues**

- A. Sabbatical Committee** – Megan Johnson is the chair with Angela Risdon, Courtney and Dennis Daniel as members. Courtney reported that they met on October 8 and will meet again on the 22<sup>nd</sup>. They will look at how much money will be needed to have someone come every week during Bryan's sabbatical. She also stated that the Board Meetings would have to be on a Sunday after the services since the substitute minister will only be here on the weekends.
- B. Bookkeeper Search** – Lucy will meet with a CPA will Bryan on October 22. There will be a \$69/hour charge for the interview.
- C. Online Giving** – Bob stated that the website doesn't have the button to make donations. **Bob will outline what he needs on the website and give it to Courtney to pass to her husband, Dave Singer.**
- D. Board Member Insurance** – Tabled to next month
- E. Leadership** – The Leadership class will be from January 17-19 in Danville. The Board is to recommend 2 people to attend the class.

Bryan gave closing remarks. The meeting was adjourned at 8:30 pm. The next meeting will be November 19 at 6:30. Minutes recorded by Jane Quan-Bell.

Minutes submitted by:

Danetta Cox-Cordova  
Secretary