

**Unitarian Universalist Fellowship of Chico Board Meeting**  
**November 17, 2020**

**Attendance:** Board: Dave Keller, President. Bob Crowe, Pam Sachs, Sharon Stallings, Bonnie Bennett, and Susan Bachlor

**Absent:** Courtney Singer

Others: Lucy Sperlin, Sonja Sukalski, Dennis Daniel, Ken Mitchel, and Jane Quan-Bell

The meeting was called to order by the President at 7:03 pm.

1. Dave gave opening words.
2. **Approval of Minutes** – *Sharon moved that the October 20, 2020 minutes be approved. S/Bob; unanimously passed.*
3. **Treasurer's Report** – See attached financial statements. Lucy reported that almost everyone is keeping up with their pledges

**4. Issues for Discussion/Decision**

- A. **Congregational Meeting** – Next meeting will be December 6, 2020. Agenda includes approval of the May 17, 2020 and November 15, 2020 Congregational Meeting Minutes as well as the By-Law for Virtual Meetings. Dave will also include a questionnaire regarding facilities use during COVID-19.
- B. **Consent Agenda** – Consent Agenda will include items that can be approved that don't need discussion because they are generally agreed upon. Board members will be able to pull individual items out of the consent agenda and into Discussion upon request. There will be a shared file in Google Docs for the Board to use. All agreed this was an efficient use of time having these monthly reports written for all to read.
- C. **Visitor Policy to Board Meetings** – A draft policy has been written and needs to be added to the monthly committee report next month.
- D. **SJC on Space Use** – Bonnie moved that the following policy be approved. S/Pam; unanimously passed.

UUFC SJC's use of the Fellowship building and grounds shall also include the use by other social justice organizations that are directly tied to the SJC. The use shall be limited to occasional use only and with a member of the SJC in attendance.

- E. **Building & Grounds Equipment Assets** – Bob took photos of all the equipment in and on the facility. He believes the assets could be worth thousands of dollars. He will start a list of the assets. Bob believes this list is

necessary to give a more accurate value to the Balance Sheet and provides documentation in case there is ever an insurance claim.

- F. **Board Mission Statement** – The Board agreed to temporarily use UUSS's mission statement of "We come together to deepen our lives and be a force for healing in the world."
- G. **COVID-19 Space Use Policy** – Pam moved to entertain any requests for exception to the COVID-19 Space Use Policy as they come up and to get approval by an email vote from the Board. S/Sharon; unanimously passed. Each participant must sign a waiver and the waiver will be kept on file.

Bob moved that Mary Collins and Nick Arteaga use the Sanctuary to rehearse music for Sunday services. S/Pam; unanimously passed.

- H. **Alternate Minute Takers** – Jane presented that the church could save \$600 a year if someone volunteered to take the minutes. It was decided that Jane continue to take the minutes. It is possible to re-visit this idea depending on next fiscal year's budget.
- I. **Technology Expense** – Lucy would like to know to whom she could turn to to decide if a technology bill is warranted. Bob stated that next year's budget include internet expenses.
- J. **Stewardship** – Bob and Lucy are on the Stewardship Committee. It was suggested to have a focus group during the coffee hours to brainstorm ideas. Bob will call some members of the congregation to help brainstorm some ideas.
- K. **December Newsletter** - **Sharon will write the newsletter article.**
- L. **Website** – **Pam will contact Margaret Aumann to take over the updating of the website.** Pam also volunteered to chair the Communications Committee.
- M. **Camp Fire Funds** - \$14,000 of the Camp Fire Funds will go to the Buddhist Tau Chi Foundation. The funds will go to the foundation in 3 portions. Some of the Camp Fire Funds went to the Minister's Discretionary Fund.
- N. **Special Campaign** – All funds are to be collected by December 31, 2020. Need about \$4,000 more.
- O. **Christmas Eve Service** – Sonya reported that UUFC will team up with other churches for Christmas Eve service. They could be from Napa, Santa Rosa, Petaluma and Marin.
- P. **Pre-Recording Services** – Bob is researching the ability to pre-record services.

5. **Committee Reports** – See attached committee reports.

**6. Next Meeting** - December 15 at 7:00 PM.

Dave gave closing remarks. The meeting was adjourned at 8:57 pm. The next meeting will be December 15 at 7:00. Minutes recorded by Jane Quan-Bell.

Minutes submitted by:

Pam Sachs  
Secretary