

Unitarian Universalist Fellowship of Chico Board Meeting

November 19, 2019

Attendance: Board: T.W. Theodore, Tom Lewis, Dave Keller, Bob Crowe, Tom Lewis, and Courtney Singer

Absent: Danetta Cox-Cordova and Merrily Stover

Others: Bryan Plude, Lucy Sperlin and Jane Quan-Bell

1. T.W. gave opening words. Dave was appointed the process person.
2. **Approval of Minutes** – Tom moved that the October 15, 2019 minutes be approved. S/Bob; unanimously passed.
3. **Minister's Report** – Please see attached Minister's Report for Mid-October to Mid-November. Bryan will prepare the report for July through October 15.
4. **Closed Session** was for 15 minutes.
5. **Treasurer's Report** – Please see the attached Treasurer's report.
6. **Issues for Discussion/Decision**

- A. **Sabbatical** – Courtney reported that the original sabbatical dates were February 1, 2020 to June 7, 2020. With Bryan's approval, the sabbatical dates are now May 1, 2020 through May 31, 2020 and September 1, 2020 through December 31, 2020, for a total of 5 months. This time would provide more time to do fundraising for the pulpit and pastoral care and allow more time to find a candidate to be the interim minister. Additionally, the bulk of the cost for an interim minister would move into the 2020-2021 fiscal year. There is no plan to hire a minister for May. Since this was a motion proposed by a committee, no vote was required by the board and it was unanimously passed.

- B. **Endowment Committee Membership** – T.W. reported that the following people are currently on the Endowment Committee:

Tedo Best
Rosanne CAssetta
Dave Strohmeyer
Ken Mitchel

This committee is not active and the Board can appoint 2 people to join it. Dennis Daniel will join the committee and take on more of a leadership role and determine a more productive way to invest the funds. The Board unanimously passed on this motion.

- C. **Committee of Shared Ministry** – Bryan nominated Pam Sachs to be on the committee which currently has Megan Johnson as chair, Angela Risdon, and Mike Cassetta as members. *Courtney moved to add Pam Sachs to the Comitte of Shared Ministry, S/Tom; unanimously passed.*
- D. **Sanctuary Upgrade** – Bob has drafted a thank you letter to Unitarian Universalist of Sacramento for Bryan's review. Sacramento granted \$4,850 for upgrades to the Sanctuary. Bob has spent:

\$2,191.98 – 9 sound panels
\$ 499.34 – Dell Computer
\$2,016.61 – projector which can go on the ceiling.
\$ 83.63 – projector stand
\$4,835.56 – Total

Bob plans to spend the remaining \$13.44 on an extension cord or batteries.

- E. **Bookkeeper Search** – Lucy reported that Merrell, Irwin and Associates will do the monthly reconciliations and payroll beginning in January 2020. The Treasurer and Assistant Treasure will manage Power Church, pay bills, and make entries.
- F. **RE Coordinator Search** – Lauren Ingthavong has been hired on a trial basis as the RE teacher. Adrienne and Courtney will do the coordination. Courtney will supervise Lauren. Once Lauren feels comfortable and wants the job, a background check will be run.
- G. **Use Permit** – T.W. reported that 3 positions are desirable in getting the Use Permit modified.. (2)
 - 1. A point person to interface with the neighbors. Tom has agreed to take on this role.
 - 2. A person to work with the City Planners and determine what the process is and work it. A person needs to be identified. Mike Cassetta will help but does not want this role.
 - 3. A person to determine the content of the Use Permit. Angela and T.W. have drafted a weekly calendar and narrative for each time.

T.W. will send the board the draft calendar and requests that the board review it for the next board meeting.

Bryan suggest that there be a meeting with the neighbors to discuss what is desired in the Use Permit so they are not blindsided by the request.

- H. **Security System** – Tom reported that during the week of November 1 through 7, there were 3 unlocked doors and 5 times that a building was not armed. He also stated that if the alarm goes off, the person must call Accularm and clear the emergency.

Tom also requests that an Aethetics Committee be formed. **Tom will bring to the next board meeting a purpose of the committee and a recommendation on who might be on the committee.**

Tom will also bring the bids on repairing the roof and the fence to the next board meeting.

- I. **Online Giving** – The website has the button on every page to make a contribution. **T.W. will add option to the website to include:**
 - 1. **Pledge Payment**
 - 2. **Special Fund Payment**
 - 3. **Donation**
- J. **Review Charges to Committees** – **Courtney will develop a Goggle Document for people to make edits and comments to the Charges of the various committees.**
- K. **December Newsletter** – Dave will write an article for the Decmeber Newsletter. Jane reported that December will be the last monthly newsletter. Beginning January, the weekly E-News will take on a different format and be more interesting and attractive with the inclusion of photos. She also stated that any articles to be included in the weekly E-News ned to be submitted by Tuesday for publication by Thursday.
- L. **Next Board Meeting** – will be December 17 at 7:00 pm.

7. Other Issues

- A. **Board Member Insurance** – Tabled to next month
- B. **Annual Report** – Tabled to next month.

Bryan gave closing remarks. The meeting was adjourned at 8:55 pm. The next meeting will be December 17 at 7:00. Minutes recorded by Jane Quan-Bell.

Minutes submitted by:

Danetta Cox-Cordova
Secretary