

Unitarian Universalist Fellowship of Chico Board Meeting

May 20, 2020

Attendance: Board: T.W. Theodore, Tom Lewis, Dave Keller, Bob Crowe, Merrily Stover, Danetta Cox-Cordova, and Courtney Singer
Others: Bryan Plude, Lucy Sperlin, and Jane Quan-Bell

1. T.W. gave opening words. Merrily was appointed the process person.
2. **Minister's Report** – Bryan stated he would write a report including all previous months after June 7. He solicited an evaluation of him from the Board. He received a bequest of \$20,000 from Chuck Goodridge. **Tom will write a thank you note to the Goodridge Family.** UUFC received an online donation of \$500 from one of Bryan's classmates. **Bryan will write a thank you note to him.** Bryan stated he was proud of the Board and the work they had done on the 2020-2021 Budget. He thanked them all.
3. **Treasurer's Report** – Please see the attached financial statements. Lucy stated that there will be unspent money in the budget. She stated that pledges are at 90% and the church is 83% through the year. **Dave will send out a letter reminding people of their outstanding 2019-2020 pledge and their commitment for the 2020-2021 year.**

Bryan will write an article suggesting a portion of people's stimulus check be donated to the church. The Finance Committee needs to meet to determine how use those funds. Danetta suggested that the funds be used to minimize the 25% pay cut to the staff.

4. Issues for Discussion/Decision

- A. **Annual Meeting** – Everyone agreed the Annual Meeting went well. Bob would like to put on the June agenda the proposal of looking into hiring a profession fundraiser for the pledge drive.

Dave also believes there needs to be a policy on how to vote electronically. There needs to be a group to determine how to vote electronically.

- B. **Sabbatical Ministry Agreement** – Courtney believes the agreement is a fair way to bring someone in. She stated that Sonja ??? has used Zoom on a regular basis. She would be in the Board meetings and perform pastoral care. The Sabbatical Committee will be the point of contact for Sonja. The committee will also get feedback from the congregation as to how Sonja is performing. Sonja's employment will conclude when Bryan has been back for a month.

- C. **Buildings and Grounds Charge** – It was agreed that the charge needs some editing and another version will be presented to the Board in June.

- D. **Adult Religious Exploration Charge** – *Dave moved that the charge be approved with the words in parenthesis removed and the word “ensure” be changed to “help them”. S/Courtney; unanimously passed.*
- E. **Bryan’s Evaluation** – **Bryan will find a template for an evaluation of a minister. Dave, Merrily, and Courtney will look at the template and make suggestion for a condensed version.**
- F. **June Newsletter** – Courtney will write the article for June.
- G. **Endowment Policy and Rental Policy** – **T.W. will send these policies to the Board for review next month.**
- H. **Buildings and Grounds** – Tom reported that Bob will be the team leader for the Buildings and Grounds Committee. Bob will be in charge of Accularm. Tom suggested that more people are need to be in charge of different areas of the facilities. Tom reported the following:
 - 1. The Fellowship Hall does not have a commercial kitchen. The electrical and plumbing is out of date. The building needs a new roof.
 - 2. The fence needs to be replaced. It is not urgent since it is not falling down.
 - 3. Recommends a monthly work party.
 - 4. The beam in the covered sidewalk at the RE building is cracked. A quick minor fix has been paid.
 - 5. The Sanctuary doors need to be fixed. It would take about \$900 to replace the lock assembly. It’s possible to use the stimulus money to replace the lock assembly.
- I. **Next Meeting** – June 16 at 7:00 PM
- J. **Three Bid Policy** – Tabled to next meeting.
- K. **Annual Reports** – **T.W. will remind the remaining people responsible for their sections.**

Bryan. gave closing remarks. The meeting was adjourned at 8:50 pm. The next meeting will be June 16 at 7:00. Minutes recorded by Jane Quan-Bell.

Minutes submitted by:

Danetta Cox-Cordova
Secretary