

# Unitarian Universalist Fellowship of Chico Board Meeting

## July 22, 2019

Attendance: Board: T.W. Theodore, Merrily Stover, Tom Lewis, Dave Keller, and Courtney Singer

Absent: Danetta Cox-Cordova, Bob Crowe and Bryan Plude

Others: Lucy Sperlin and Jane Quan-Bell

1. T.W. gave opening words. Merrily was appointed the process person.
2. **Approval of Minutes** – Tom moved that the June 27, 2019 minutes be approved with changes. S/Dave; unanimously passed.
3. **Treasurer's Report** – See attached financial statements. The Finance Committee which comprises of Lucy, T.W., Bryan, Jan Spangler, and Dennis Daniel needs to meet to discuss the 2019-2020 budget since there is a shortfall in the amount anticipated in the Stewardship Campaign.
4. **Issues for Discussion/Decision**
  - A. **Election of Officers** – Merrily moved that the following people be officers on the Board:

Dave – Vice President  
Danetta – Secretary  
Lucy – Treasurer

S/Courtney; unanimously passed.
  - B. **Resignation of Bookkeeper** – Lucy reported that due to health reasons Mary Lee Simmons has resigned as the bookkeeper. Getting another bookkeeper will be a discussion with the Finance Committee.
  - C. **2019 Stewardship Campaign** – Approximately \$90,000 has been pledged for the 2019-2020 year.
  - D. **Building Security** – Tom reported that a root problem from the trees in the patio are causing the problems in the sewer lines to the Fellowship Hall. It costs about \$200 to roto-root the lines. A permanent fix would cost about \$7,000. He also stated that the sprinklers are working and the garden looks great.

Tom suggests that all the keys be turned in to the office. It would be determined who would have keys and who would have access to the lock boxes. He will assign security codes for individuals that need access to the facilities. He hopes to have the alarm system online by October 1.

**E. Assign Board Liaisons** - The following people have volunteered to be the liaison to these committees:

Worship – Courtney  
Shared Ministry – Bryan  
Finance – Lucy  
Stewardship – T.W.  
Adult RE – Merrily  
Youth RE – Courtney  
Membership – T.W.  
Music – Dave  
Buildings and Grounds – Tom  
Fellowship – Dave  
Use Permit – T.W.  
Camp Fire Fund – T.W.  
Special Campaign – Dave  
RE Hiring – Courtney

The following committees do not have a liaison assigned yet:

Social Justice  
Sunshine  
Fund Raising  
Hospitality  
Arts & Esthethics

T.W. passed out an example of a Charge for each committee to draw up. Everyone approved of the draft and felt it was a good example. Additionally, this charge would help the committee chair write up their portion of the Annual Report.

**F. Date for Retreat** – The Board retreat will be August 25 from 12:00 PM to 6:00 PM at the Youth Hall.

## 5. Issued Carried Over

- A. Online Giving** – Tabled to next month.
- B. Board Member Insurance** – Tabled to next month.
- C. RE Coordinators** – Adrienne Edwards is trying to find someone through CSU Chico. Courtney, Adrienne Edwards and Marvey Mueller make up the RE Committee.
- D. Camp Fire Fund Progress** – Tabled to next month

T.W. gave closing remarks. The meeting was adjourned at 8:30 pm. The next meeting will be August 20 at 6:30. Minutes recorded by Jane Quan-Bell.

Minutes submitted by:

Danetta Cox-Cordova  
Secretary