

# UUFC Silent/Live Auction, Saturday, April 4<sup>th</sup>, 2020

5:30-7:30 pm

## Volunteers Needed

**Silent Auction, Bid Form Prep** – 1-2 hours, March 30th to April 3rd

Need 1-2 more people to join Linda Converse Bonnie Bennett, and Mary Collins to **print neatly** and use a glue stick well.

### **Auction Display:**

TABLES & CHAIRS Setup -Saturday, 9 a.m. 3-4 Volunteers

\*\*Mary has the map that makes it easy!

BID ITEMS Display/ Setup with Sharon Stallings, 10 am (2-3 Vols)

**Door Prize Setup and Promoter** – Saturday evening 6-8:30 April 4th

1 person to set up table, encourage people to enter free drawing

### **Bid Monitor/Recorders for the Silent Auction**

Need 1 more person during auction, to answer questions and circle winning bids just after bidding is closed for the evening.

**Cashier Table – 7:30 pm to 9:00 pm April 4<sup>th</sup>, 3 per table**

Need FOUR (4) more people to assist Megan and Danetta

**Proxy Bidder** – takes bids and bid numbers from people NOT able to attend, transfers bids and numbers to bid sheets before start of auction, makes bids during Live Auction if requested

**Reset Sanctuary/ foyer for Sunday services- 8:45-9:15 pm**

Need 4 people to clear tables, return tables and chairs to original places, cleanup as needed.

Join us in creating community as we prepare for this FUNdraiser event!

Mary Collins, Volunteer Coordinator

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